



U.S. EMBASSY LUANDA, ANGOLA

Caderno de Encargos para contracto de:

Reparação, Repintura e Limpeza da Piscina da Embaixada

2/5/2021

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Appendix 1 **Error! Bookmark not defined.**

1. LABOR-MATERIAL REQUIREMENTS TO PERFORM SERVICES

A. Summary

The Embassy of the United States of America, in Luanda, Angola is soliciting services of labor; materials and fully comprehensive work to repair leak, repair floor deck, clean the top side tile and repaint the pool floor with appropriate pool paint.

B. GENERAL

- A. The contractor shall provide all materials necessary for the fully comprehensive work, unless otherwise specified.
- B. The provision of skilled labor means Certified/trained laborers with at least three years' experience in their particular field, equipped with all hand/electrical tools, etc. necessary to carry out their work.
- C. The contractor shall be able to operate simultaneously with two teams of laborers if necessary and schedule the work with a two-day advance notice
- D. The contractor shall furnish the following documentation at time of bid.
 - i. Price breakdown of work according to SOW
 - ii. Timeline for work
 - iii. Certifications of skill sets for all foremen/supervisors
 - iv. Contact information for on-site supervisor
 - v. Copy of insurance policy for civil liability
 - vi. 3 references of previous work (Pictures and contact info)

The above documentation is **mandatory** at time of Bid. Otherwise, contractor will be deemed "Unacceptable".

2. WORK TO BE DONE

C. Description

- i. Cleaning the top side tile of the pool, using the right cleaning product, repair water leakage, repair floor deck and repaint the pool floor using the same paint material and color, check around pool area, and remark all floor sign.

D. Site Limitations:

- 1. Working hours are from 8:30AM to 5:00PM Monday thru Thursday and 8:30AM to 12:00PM on Friday unless otherwise specified. The contractor will be escorted by the resident or an embassy employee and all time.
- 2. The contractor will be fined \$100.00USD per day if they fail to meet the start date of the provided schedule.
- 3. Employees caught sleeping on the job will be kicked off site and the contractor will be fined \$100.00USD per violation.

E. Performance period:

1. Work will be completed by end of performance period or Contractor agrees to pay a 1% of the total contract value for each day as a fine or liquidated damage for going over the date. If there are any concerns regarding the Performance period, please raise the concern during the site visit.

F. Warranty of work:

1. The contractor agrees that
 - i. Materials and equipment used by the contractor and any subcontractor will be new and of good quality unless otherwise required
 - ii. The work will be **free from defects for a period of 1 year** and other than those inherent in the work as specified
 - iii. Work will conform to the requirements of the contract documents.

G. Site Conditions:

1. The site will be free of any debris related to the construction services at the end of the project. Cutting or welding on the ground shall not leave any markings of any kind. To prevent marking the ground it is recommended that the cutting or welding be done offsite or have a protective layer for the pavers/concrete. Paint will be cleaned up using an outdoor faucet or away from the residence. There shall not be any paint residue left at the faucet area.

3. LABOR

1. All the work to be carried out at the site, not described in the list of the fully comprehensive work shall be calculated on a time and material basis approved by the contracting officer's representative (COR).
2. Schedule a walkthrough with the COR at least one week prior to the completion of work for a SUBSTANTIAL COMPLETION walkthrough. This is dependent on the total length of the project. At which point the COR and the contractor will agree upon a punch list or items remaining to be completed prior to FINAL COMPLETION. Both parties will agree upon a time frame for the work to be done. At the Final Completion a walkthrough will be done, and a certificate will be signed. The one year of warranty will be based upon that date.

4. Evaluation of Offers

1. Evaluation for awarding the contract shall be based upon economic offer and proven performance verified by references or already quality or work.
2. Vendor Information and Signature of Understanding

Vendor Name: _____

Date: _____

Name: _____

Signature: _____

Substantial Completion Inspection

Inspecting work done so far as per the Scope of Work.

List any deficiencies needed to be completed to obtain Final Completion Certificate.

Work to be completed by Date: _____

[illegible]

Embassy of the United States of America



Luanda, Angola

Final Completion Certificate

I, (COR) _____ here by award (Contractor) _____
with a Final Completion Certificate for their work at _____.

The work has been deemed complete and satisfactory according to the Scope of
Work. Any and all remaining payments are authorized to be released to the
contractor.

Signature _____ Date _____